

## BY-LAWS

The Committee of the South Pacific Motor Sports Club Incorporated does pursuant to and in exercise of the power and authority conferred on such committee by Section 7.10.7 of the Constitution make the following By-Laws: -

### GENERAL

1. These By-laws shall come into operation immediately on publication.
2. The President shall have power to extend the privileges of the Club to distinguished visitors to be known as Honorary Members
3. Honorary Membership is valid for a maximum of 1 year and expires at the renewal date of Club membership.
4. Honorary Members have full privileges of Members, except that they may not sign guests into the Club or vote on any proposal.
5. No pamphlet, advertisement, or notice of any kind shall be put up in the Club without the permission of the Secretary.
6. The Club shall be open and ready for the reception of Members in accord with the hours of trading permitted under the Liquor Licensing Ordinance.
7. The Committee may at their discretion appoint a Manager.

Upon acceptance of the position of SPMSC Manager, the successful applicant must sign a "Contract of Employment" that is to include the "Terms of Employment" and a Duty Statement.

The SPMSC Manager shall discharge his/her duties as per the Duty Statement incorporated within the signed Contract of Employment.

The Executive Committee may terminate the SPMSC Manger if he/she breaches any condition(s) within the Duty Statement.

8. Members must write to the Manager of any complaints, they may have to make regarding the conduct of Staff or other Members of the Club, and the Manager, and not the individual Members shall reprimand the staff member or report the matter to the Committee should it seen necessary to take further action.
9. The Manager shall be empowered to apply for and hold a Club Licence under the provision of the Liquor (Licensing) Ordinance 1963-64 as amended, and to apply for such special permits or occasional licences for functions which are or become necessary to be held on Club premises from time to time.
10. Liquor shall not be supplied to any Member during prohibited hours.
11. Liquor shall not be supplied to any person under the age of eighteen years.
12. The Club Rooms shall not be used for gambling activities that has not been sanctioned by the Papua New Guinea National Gaming and Control Board.  
  
The Committee shall have power to prohibit any games which in their opinion, are unlawful games, or the playing of which would be injurious to the interest of the Club.
13. The Committee of the SPMSC shall, at their sole discretion, set the prices of items sold at the SPMSC Bars.
14. The Committee of the SPMSC shall, at their sole discretion set the rates for membership fees.

## **MEETINGS**

15. Proxy votes are ineligible for any meeting convened by the SPMSC.
- Only Full Financial Members and Life Member are Eligible to vote for any meeting convened by the SPMSC.
- Corporate Members are not eligible to vote or attend any meeting convened by the SPMSC unless they have previously paid a nomination fee, or have upgraded their membership status by paying the nomination fee prior to the convened meeting.
16. No resolution passed at any Meeting held under these Rules shall be rescinded at any subsequent Meeting, unless notice of the intention to propose such a rescission has been given in the notice convening the Meeting.
17. In all cases where a point of order is raised, the Member raising same shall state his point clearly and distinctly, and if a Member be speaking, such Member shall resume his seat until the point of order is decided. The President shall decide the matter promptly, and shall not allow a discussion. Objection to the President's decision may be dealt with under Rule 8 of Standing Orders.
18. . If any Members:-
- (a) persistently and willfully obstructs the business of the Meeting; or
  - (b) is guilty of disorderly conduct; or
  - (c) uses objectionable words; or
  - (d) persistently and willfully refuses to conform to Standing Orders, or any one or more of them; or
  - (e) persistently and willfully disregards the authority of the President, the President may request him/her to leave the Meeting.
19. In all cases herein or otherwise provided for, resort shall be had to the Rules, forms and usages of debate, which shall be followed so far as same are applicable to the proceedings of this Club.
20. No motion for the suspension of any or all of these Standing Orders shall be entertained.

## **EXECUTIVE COMMITTEE**

21. The Executive Committee shall consist only of members who in the opinion of the Committee are bona fide SPMSC members and have served on the committee for a period of not less than 12 months.
22. To be eligible for election to the Committee, a member must have held the status of full financial member for a period of not less than 12 months immediately preceding his/her nomination(s) to or acceptance of nomination to stand for Committee.
23. Members will not be eligible to stand for Committee if:
- (a) He/she has been found guilty of a criminal offence regardless whether the offence directly affected Club.
  - (b) He/she has been declared bankrupt and or he/she has failed to properly account for monies or other properties belonging to the Club.

## **DISCIPLINING OF MEMBERS**

24. The President, Senior Vice-President, Vice-President, Secretary or Treasurer, or in their absence, any two Members of the Committee may reprimand or suspend for any period not exceeding Fourteen (14) clear days and, if necessary, effect removal of any Member from any Club premises who in such Committee Member's opinion has rendered himself liable to be dealt with by the Committee under Rule 12.4 (a) of the Constitution or the "Code of Conduct for members" in the Standing Orders.
- 24.1 The person or persons reprimanding or suspending any Member shall report the facts and circumstances in writing to the President who shall convene a special Meeting of the Committee no later than fourteen (14) days thereafter to consider the matter and to determine what further action (if any) shall be taken.
- 24.2 Subject to Rule 13 the Committee may deal with the matter in such a manner as it thinks fit and pending its decision, the committee may lift or continue the suspension.
- 24.3 The Committee shall have power to reprimand, suspend, either for a fixed period or indefinitely, or expel any Member if the Committee is of the opinion that:
- (a) Such Member's conduct is in contravention of these Rules or any by-laws or regulation made hereunder or is detrimental to the reputation and the interests of the Club or is calculated to bring the Club into disrepute or contempt;
  - (b) Such Member obtained Membership by improper means or without the required qualifications;
  - (c) such member has purchased drinks or obtained cash from the Club, by use of a cheque which cheque was dishonoured on presentation;
  - (d) it is not desirable that such Member should continue to be a Member of the Club; or such member has knowingly introduced any person into the activities of the Club who has been expelled from or has been refused Membership or admission to the Club.

### **Right of Appeal for Disciplining Members**

- 25.1 The Committee shall deal with any charge against a Member under Rule 12, at a special meeting convened for that purpose and such Member shall be given not less than seven days notice in writing of such Meeting posted to the Member's email or postal address as shown in the Club's records.
- 25.2 The notice shall specify the date, time and place at which such Meeting will be held, and shall contain sufficient detail to allow the Member to understand the nature of the allegations of misconduct.
- 25.3 Every Member against whom a charge has being made under Rule 12 shall have the right to make written statements in answer to the charge and shall be given the opportunity to be heard by the special meeting of the Committee.
- 25.4 The Committee at such meeting may hear from witnesses.
- 25.5 If a notice have being served under this Rule 13 and the member notified fails to make representations and fails to appear at such special Committee Meeting, the Committee may proceed and arrive at a decision at such member's absence.

## **DRESS CODE**

The SPMSC Committee at its sole discretion shall implement or change the Clubs dress code and shall be the sole authority for the interpretation of the dress code.

The current dress code is as follows:

### **MAIN BAR**

We request that Members and Guests maintain neat and tidy appearance at all times.

No caps or hat are to be worn.

Footwear must be worn at all times.

### **PRESIDENTS AND AIR CONDITIONED BARS**

Neat and tidy appearance at all times.

No soiled or ripped clothing.

Men must wear a collared shirt or polo shirt.

No thongs are allowed.

No caps or hats are to be worn.

National dress with sandals is permissible.

No offensive slogans are to be displayed on clothing.

Ladies must be suitably attired in keeping with these standards.

### **ACCESS TO ATM**

Members wanting to access the ATM and dressed according to the standards for the Main Bar may do so at any time during opening hours.